



Forncett Village Hall Management Committee
Registered Charity No 303952



STANDARD SCHEDULE OF CHARGES
With effect from 1st March 2023

1. Regular User Groups

£25 per single session

£40 per double session

A 'session' is deemed to be 'a morning', 'an afternoon' or 'an evening'.
(precise times negotiable to fit in with any other users)

2. Private Parties/'one-off' Events

Children's Parties £40

Other Parties / Events £70 (for Forncett Residents)

- Requests for 'Private' bookings (Parties etc) from non-Forncett Residents will not normally be allowed, but could be considered by Trustees on an individual basis in exceptional circumstances
- These charges include a notional 3 hour time allowance for the party and 1 hour before and 1 hour after for preparation and clearing up
- Additional hours charged at £12 per hour

3. Other Occasional Bookings for short periods (not parties)

Daytime/Evening £12 per hour (including all preparation
and clearing up time)

4. Use of Tables/Chairs off site Donation to Village Hall

Please Note:

The provision and sale of alcohol is strictly regulated by the terms of our licence.

Any intention to serve alcohol (whether 'free', in return for donations or for sale) must be disclosed and discussed at the time of booking.

Alcoholic drinks can only be provided for sale in accordance with the Village Hall Licence.

An additional fee of £20 will be charged where the Village Hall Bar is requested for events not sponsored by the Village Hall Management Committee. The bar stock and staff will be provided by the Committee and profits from the bar will go to the Village Hall Funds.

Live & Recorded Music is allowed under our licence at the following times

Monday – Thursday	9.30 am to 10.30 pm
Friday & Saturday	9.30 am to 11.00 pm
Sunday	9.30 am to 10.30 pm

For a full list of permitted opening times and activities, please refer to PLA0326 Premises Licence Summary on the Notice Board inside the Hall.

With the agreement of the Management Committee some charges may be reduced for groups in exceptional circumstances.